

# Great Lakes Region Spring Regional Council Meeting March 8, 2020



Potawatomi Inn, Angola, IN

Attendees	
March 8, 2020 Attendees	Carolyn Wheeler, Candy Tavormina, Stacey Ramirez, Kata Siegel, Kimberly Heaman, Heidi Miller, Kate Reece (remote), Maria Seiner, Heather Simpson, Mary Orlando, Julie Graber, Casey Field, Amy Koepke, Susy White, Lorri Witkowski, Kerry McKinley, Darla Jackson, Alyssa Austrup, Alysia Apley, Heidi Miller, Maria Selner, Heather Simpson, Brenda Tomlinson, Ginger Wisseman, Abby Shie, Wendy Willford, Sharlee Lowe, Melynda Ziehm, Stacy Wonsey Anderson, Linda Short Lowe, Cindy Hogan, Kari Belote

Wendy Willford, GLRPC RS, called the Spring RC meeting to order at 8:35am.

## Spring 2020 Agenda & Fall 2019 Minutes:

- Spring 2020 [Agenda](#): Lorri Witkowski made a Motion to accept agenda as written; Ginger Wisseman seconded; Vote: Approved
- [Fall Meeting Minutes](#): Kerry McKinley made a motion to accepted Fall 2019 meeting minutes as written; Ginger Wisseman seconded Vote: Approved.

## Regional Officer Reports

### Regional Supervisor (RS)

- Please see RS handouts [Spring2020 Folder](#)
- Change to calendar – the newly created GLR Website <https://greatlakes.ponyclub.org/> will have the most up to date calendar.
  - Distance Ride: Oct 2 & 3, 2020 (already changed on website real-time)
- [Club Roles & Responsibilities reviewed](#).
- Leadership Training & Awareness requirements:
  - **PLEASE complete your leadership training requirements** – it is for the SAFETY of our members!!
    - Wendy has reached out numerous times to leaders not completing; understand we are all volunteers – but this is for the safety of our members.
    - **ACTION: all club leaders** who **need to complete leadership training**, please complete for safety of our members
  - Safe Sport: once completed, can be applied to all other organizations (unlike background checks)
    - Great learning, continuous learning, SAFETY for our members

### Treasurer

- Please see Treasurer handouts and regional expense reimbursement form in [Spring2020 Folder](#)
- \$27,253 (as of Feb 29, 2020) with 96% of regional membership dues paid
- **Action: all clubs required to complete Non-profit status** required 990 form completion by May 15
  - Melynda will help if questions; [treasurer@glrponyclub.com](mailto:treasurer@glrponyclub.com)

### Regional Instruction Coordinator (RIC)

- Please see RIC handout in [Spring2020 Folder](#)
- KEY takeaway --- please take advantage of all the training/education our region has to offer--- ESPECIALLY the Sat, April 4 Standards & Certifications review
- AUDITING –any members are welcome to audit UL clinics (no horse, just watch)
- “Teaching to Teach” – HB/HA Red Manual VIII and USPC Webinar (Nancy Grout) and teaching feedback form ([Tutoring Tuesdays – Archive](#) on USPC national site \*\*\* Need to be logged into USPC website)

## Regional Officer Reports (cont)

### HMO

- Horse Management liaison for each club
  - working to have the AHMJ's be more consistent in judging at rallies
  - April 4 Standards and Certification Training – excellent learning opportunity for upcoming AHMJ's
  - **ACTION: All DC's/Jt DC's to assemble names of interested** parents/volunteers to become AHMJ – amazing learning opportunity; training and more information at Standards & Certification Clinic April 4; Alysia will send out an email to request names before April 4 clinic

## Old Business

### Fall 2019 RC Mtng

- Very close to the \$90 approved Fall 2019 budget; actual overall loss came in at \$178
- Excellent meeting location/venue and food – nice work!

### Quiz March 7, 2020

- Silent Auction items: ~\$1,200 raised from silent auction
- Art & Poetry contest: 26 members participating in Art & Poetry contest

### Omnibus 2020

- Beautiful Omnibus completed by Central MI PC – nice work!!!
- Extremely difficult to obtain advertising and sponsorship from clubs – time spent is not worth the small amount of advertising funds
  - Raised approximately \$1,000 – extremely labor and time intensive for only \$1,000
- Idea: remove advertising from the omnibus and replace with a different fundraiser:
  - Banners, yard signs at rallies, keep signs future years
  - Delphine is very willing to continue the electronic version of the omnibus to help the region, but not incorporating business advertising and putting the member 'love ads' in separate document
  - Hard Copy of Omnibus Bound: Ginger is willing to print/bind a hard copy, members request, pay
  - **Candy T motioned to have a primary electronic copy of the omnibus without the ads and potentially member messages; Brenda seconded the motion.**
    - **No discussion, Approved motion**

### JLC Update

- Festival 2020 Ice Cream Social: ideas discussed to not have a 'stationary' ice cream social, but to take the social 'on the road' (with golf carts) and also discussed some fun ways to expand beyond ice cream
- D Derby Aug 7-9,2020
  - **Julie made a motion to approve the JLC D-event Derby budget as presented (loss of \$260); Kerry McKinley seconded; Motion Approved**
  - DDerby:
    - Note 2019 budgeted as a loss, but came in at a profit
    - Entry Sign up dates: Early Bird – June 17-July 8; Regular Entry July 9-July22
- Brenna reviewed JLC policies to help aid the transition of presidency - Excellent work!!
  - Brenna's last term as JLC President – Thanks for your three years Brenna!!!!

## 2020 Activity Reports or Budget Proposals

### Leadership Retreat

- Came in under the \$2,500 approved budget (\$2,040.72)

### Annual Meeting

- Came in under the \$4,491 approved budget (\$4,438.60)

## 2020 Activity Reports or Budget Proposals (cont)

### Quiz Rally March 7, 2020

- 98 participants
- Request: little quieter for classroom participants – ideas to put up signs for parents and participants and potentially assign a ‘hallway monitor’

### Standard and Certification Clinic April 4, 2020

- **Ginger Wisseman made motion to approve [budget as proposed](#) (\$590); Kata Siegel seconded; Motion Approved**

### Mega Rally June 13-14

- Dressage June 13: GRPC
- Show Jumping June 14: HVPC
- **Kata Siegel made a motion to approve [budget as proposed](#) (\$860), Candy Tavormina seconded; Motion approved**

### Fall RC meeting November 2020

- Facility discussions, Cedar Ridge has done considerable research to avoid a facility fee
- Discussions highlighted it is not critical to break even as the venue has a rental fee; discussion came up that the venue/location was comfortable and safe; also the food was delicious and good quality
  - Further discussion noted that in the future RC meetings, could use some of the regional dues to cover expenses
- **Ginger Wisseman made a motion to approve [budget as proposed](#) (\$245); Mary Orlando seconded; Motion approved**

## New Business

### Regional Board Mentors / Club Buddies

- Wendy shared how we can leverage mentorship and closer partnership of club leadership and the regional leadership
  - to the Right captures club buddies.
  - Please note, DC/club leadership communication with RS still encouraged – but please lean on your regional board buddy (table above) and hopefully regional board buddy will join a club meeting or two
  - Please see [‘what is the advantage of a buddy system handout’](#)

2020 Great Lakes Region Buddy System<sup>1</sup>

GLR Executive Board Member	Club/Center
Alysia Apley, co-HMO	Pierport, Ginger Wisseman – DC K Colfer Sporthorses Riding Center, Katie Reece – CA
Cindy Hogan, Secretary	Kalamazoo Valley II, Maria Selner – DC Silver Snaffles, Julie Graber – DC
Sharlee Lowe, VRS	Orchard Hills, Kerry McKinley – DC Huron Valley, Heidi Miller – DC
Kerry McKinley, RIC	Grand River, Cindy Hogan – DC Macatawa, Brenda Staat-Tomlinson – DC
Linda Short-Lowe, Region Liaison	Dream Big, Aubrey Staller – DC
Wendy Willford, RS	Cedar Ridge, Jessica Ricciardi – DC Metamora, Mary Orlando – DC Traverse Bay, Jill Byard – DC
Lorri Witkowski, VRS	Rose Lake, Kathryn Kendall – DC Highland Hills, Kata Siegel – DC
Melynda Ziehm, Treasurer	Central Michigan, Joan Henning – DC Foxwood, Candy Tavormina – DC

## 2020 National Test Updates — Regional Candidates, National Office Changes, Retesting/Phase Testing

- Kerry walked through updates and highlighted the updated [“Chart of Learning”](#) \*\*\*Must be logged in\*\*
- **IDEA:** walk through the Standards of Certification pages during a meeting
  - [\(D1-C2 Local Level\)](#) and
  - [\(C3-HA/A National Level\)](#) (NOTE: several changes to the National Testing mounted testing)

## Additional New Business – Other GLR Policy Proposals (cont)

### Office 365 and Website Overhaul

<https://greatlakes.ponyclub.org/>

- Lorri W walked us through the new GLR PC website with integration to the 365 calendar and other file sharing. THANKS Lorri & Brien!!!!
- Login: SAME as for USPC website (to see files)
- Each club can setup their own PC website
  - contact USPC Nationals (Aileen: [contentmanager@ponyclub.org](mailto:contentmanager@ponyclub.org))



### Regional Dues

- **Ginger made a motion to reduce Regional Members to \$35 from \$40; Candy seconded;**
  - Opened to discussion
    - Not printing the Omnibus (\$5 increase in 2019 requested) – so spend that \$5 in a different capacity
    - Potential uses:
      - Facility fees, food – don't charge for lunches
      - Keep Member Fees and Club Fees
  - **Vote: NOT PASSED**
- **Melynda made a motion to increase Regional Member dues from \$40 to \$45 and eliminate the \$50 club fees; Mary Orlando seconded;**
  - Open to discussion
    - Need to have approximately \$15,000 to up front fund rally or USPC expenses for the GLR
  - **Vote: NOT PASSED**
- **Brenda made a motion keep member dues to \$40 and eliminate \$50 club fee; Candy seconded; Vote: Passed (with three 'No') Passed**
  - Note:
    - Future regional meetings budget proposals wouldn't be required to charge for food ---- NOT for upcFoming Fall 2020 meeting though, budget approved already
    -
- Payment of Dues
  - Timing: Jan 1 invoice from Regional Treasurer; Feb 15 due (same date as club treasurer paperwork); after Feb 15 – LATE
  - Late Fee: need to increase and enforce
  - **Ginger made a motion for a 25% late fee of the invoice amount still not paid after Feb 15; Brenda seconded**  
**Vote: Motion Passed**
- Paypal Fee
  - Paypal fee (~3% for items over \$50) will be incorporated into the activity fee (this is a 'convenience' fee)
    - Note: payment by check will not incorporate the ~3% convenience fee

## Additional New Business – Other GLR Policy Proposals (cont)

### Championships / Festival 2020

- National changes --- individual member signs up, not the RS;
  - RS will check the member is a member in good standard
  - **ACTION: DC's to work with club members to make April 1 deadline -sign up for intent to attend championship – FORM on GLR website**
- Education and D Camp at Festival
  - Candy T is happy to be the liaison/contact for any questions; also Candy is the Volunteer coordinator
- Champs Camp June 20-21
  - Required of Championship attendees
  - Pierport Hosting - Manistee camping, resort (*Father's Day Golfing*)
- Budget proposal
  - Annual GLR budget had a line item of \$5,000
  - **Melynda made a motion to accept the proposed budget of (\$4,380); Ginger seconded;**  
**Vote: Approved**

### Club Level Testings and RTC Report

- C1/C2 testing spreadsheet --- key to also state the Impartial Observers
- Key to have certification test sheets sent to Brenda after all certifications
  - this is used to build our regional education
- Brenda shared Regional [Certification Guidelines w/ Definitions](#)
- [Approved examiners](#) and apprentice opportunities

### Eventing Rally

- Qualifying rally (not a derby)
- Enter for Cobblestone Horse Trial and then sign up for Pony Club GLR Eventing Rally
- **Kerry M made a motion made to approve proposed Eventing budget of (\$415.50); Ginger seconded**  
**Vote: Approved**

### Tetrathlon Rally

- Club supported rally (Pierport)
- Question: do we request a competitor tax for a club sponsored rally – especially if it is a qualifying (even modified qualifying) rally; this fee will be paid to the region to help support Championships
- **Candy made a motion to allow club sponsored standard / modified rally to charge 'competitor tax' with this fee to be paid to the region for supporting championships (\$10 mounted; \$8 quiz); Brenda seconded**
  - **Amendment to Motion:**
    - **Ginger made a motion to allow club sponsored standard (qualifying) rally to charge 'competitor tax' with this fee to be paid to the region for supporting championships (\$10 mounted; \$8 unmounted); Candy seconded**

**Vote: Approved**

### Annual Meeting and National Convention / Symposium

- [Overall Summary](#) with notes and presentations made available on our website / [sharepoint](#)
- Please see sharepoint folder 2020 National Convention; please let Cindy know if issues [secretary@glrponyclub.org](mailto:secretary@glrponyclub.org)

### Nominating Committee

- Committee members recommended:
  - Ginger Wisseman, Heidi Miller, Jill Byard, Monica Spiers

No nominations from the floor

- **Candy Tavormina made a motion to approve the nominating committee members as stated; Melynda Ziehm seconded;**  
**Vote: Approved**

Ginger Wisseman made a motion to adjourn the Spring RC meeting at 3:02pm,  
Susy White seconded;  
Approved